

Virginia MCLE Board
Virginia State Bar
707 East Main Street, 15th Floor
Richmond, VA 23219-2800
Phone: (804) 775-0577 Fax: (804) 775-0544
Web site: www.vsb.org

CERTIFICATION OF ATTENDANCE (FORM 2)

To ensure proper credit, pursuant to Paragraph 17B, C and D of Section IV, Part Six, Rules of the Supreme Court of Virginia, please list your bar ID number and print full name and address.

The information provided will be available for inspection by the public under the Freedom of Information Act.

Member Name: _____ VSB Member Number: _____

Official Address
of Record: _____

Daytime Phone(_____) _____

E-Mail Address : _____

City State Zip

Course ID Number: NU0911

Sponsor: Williamsburg Bar Assoc

Course/Program Title: 2007 Bench-Bar Conference

CLE (Ethics) Credits: 2.5 (0)

CERTIFICATION

Date(s) Attended: _____ Location(s): _____

ONLY SESSIONS WITH WRITTEN INSTRUCTIONAL MATERIALS ARE APPROVABLE FOR CREDIT

An attorney may not receive credit for any course which is not materially different in substance than a course for which credit has been previously given during the same completion period or the completion period immediately prior.

By my signature below I certify that

1. I attended a total of _____ (hrs/mins) of CLE, of which (_____) (hrs/mins) were in Ethics.
2. All sessions attended had the written materials required for CLE approval.

NOTE: Credit is awarded for actual time in attendance at approved presentations rounded to the nearest half hour.

Date

Signature

A materially false statement shall be subject to appropriate disciplinary action.

MCLE Completion Deadline - October 31

Deadline to Certify Attendance at All MCLE Hours Taken During Compliance Period - December 15

A \$100 fee will be charged for failure to comply with either deadline.

Fax transmissions are subject to receipt by the MCLE office of complete and legible forms.

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CERTIFICATION OF TEACHING (FORM 3)

To ensure proper credit, pursuant to Paragraph 17B, C and D of Section IV, Part Six, Rules of the Supreme Court of Virginia, please list your bar ID number and print full name and address.

The information provided will be available for inspection by the public under the Freedom of Information Act.

Member Name: _____ VSB Member Number: _____

Official Address
of Record: _____

Daytime Phone(_____) _____

E-Mail Address : _____

City State Zip

Course ID Number: NU0911

Sponsor: Williamsburg Bar Assoc

Course/Program Title: 2007 Bench-Bar Conference

CLE (Ethics) Credits: 2.5 (0)

CERTIFICATION

Date(s) of Teaching: _____ Location(s): _____

- My teaching segment was _____ (hrs/mins) of CLE, of which (_____) (hrs/mins) were in Ethics.
- In addition, I attended *other* segments totaling _____ (hrs/mins) of CLE, of which (_____) (hrs/mins) were in Ethics.
- I spent _____ hours preparing for teaching my segment of the course. (Calculated: 4 times the minutes of the presentation segment)

ONLY SESSIONS WITH WRITTEN INSTRUCTIONAL MATERIALS ARE APPROVABLE FOR CREDIT

NOTE: No more than four (4) hours of preparation credit may be claimed per one hour segment, and no more than eight (8) hours total for any one course.

Date

Signature

A materially false statement shall be subject to appropriate disciplinary action.

MCLE Completion Deadline - October 31

Deadline to Certify Attendance at All MCLE Hours Taken During Compliance Period - December 15

A \$100 fee will be charged for failure to comply with either deadline.

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